***Author Guidelines and Submission Instructions***

***General Information***

The *Wesleyan Theological Journal* (*WTJ*) is the official publication of the Wesleyan Theological Society (WTS). Intended specifically for the membership of the WTS, the *WTJ* also functions as a scholarly resource for an academic audience that is global in scope. The *WTJ* is open to scholarly works of article length in all areas and all eras of Wesleyan and Methodist studies broadly construed, including biblical, theological, ethical, philosophical, practical, historical, biographical, and social-scientific topics and methodologies.

The *WTJ* has an open submission policy: authors are invited to submit the full text of articles on any appropriate subject to be considered for publication. The instruc­tions for manuscript preparation and submission given here should be followed closely. The guidelines about matters of style and usage provided here represent the prefer­ences of the journal editor as well as the industry standard for publications in Wesleyan and Methodist studies (e.g. *Methodist Review*). They should be understood as recom­menda­tions, not as absolute require­ments, but authors are encouraged to follow them care­fully unless there is a com­pelling reason to do other­wise.

***General Submission Instructions***

(1)All articles submitted to the *WTJ* are expected to conform to the following instructions. If a submission departs from these instructions in major ways, it will be returned to the author for correction before it is con­sidered for publication.

(2) Authors may submit only one article at a time for consideration by *WTJ*. An article being submitted to *WTJ* must not be submitted simultaneously to another journal. Articles that have been published or are to be published elsewhere in their entirety, whether in English or in another language, should not be submitted to *WTJ*. If any portion of an article has been previously published elsewhere, the author must specify the full extent and details of that previous publication and provide copyright clearance for its publication in *WTJ*.

(3) The ms of each article must be submitted electronically as a Microsoft Word, WordPerfect, or RTF text file in what the author intends as its final form.

(4) Each article should be accompanied by an abstract which is not to exceed 150 words.

(5) All submissions to *WTJ* will be subject to editorial board review. Thus, authors should provide the following information with their submissions:

• Author contact information—name, title/rank, institutional affiliation, preferred postal address, email address, phone and fax numbers.

• The title (and subtitle, if any) of the article being submitted.

• An abstract of the article which is not to exceed 150 words.

• The actual text file(s) of the article (in Microsoft Word, Word­Perfect, or RTF text file form), along with any related supplementary files.

***Submission Process***

All articles should be submitted directly to the editor via e-mail at

jason.vickers@asburyseminary.edu

***Preparation of the Manuscript***

(1) The ms should be designed to print on standard US letter size (8.5" x 11.0") or European A4 size (8.3" x 11.7") paper using Times Roman or a comparable standard 12-point serif font. Use 1-inch margins at the top, left, and right; the bottom margin may be ¾-inch to accommodate page numbering. Use ¼-inch paragraph indents (tab settings). All lines of the main text should be double-spaced. Notes and indented block quotations should be single-spaced. There should be no use of other unusual spacing.

(2) Do not use numerous font changes or other elaborate formatting techniques, as these introduce codes into your text files that will only complicate the editing and production process. Your goal should be to produce a ms that is as simple and clean as possible.

(3) The ms should be consecutively paged throughout, with the page number appearing in the bottom center of each page.

(4) Keep all body text flush left. Do not justify body text so that the right margin is even (as in this docu­ment); allow the text to break naturally, even if this results in very ragged right margins in the ms. The use of manual or “hard” hyphens should be avoided, unless the hyphen is part of the spelling of com­pound nouns (e.g., scholar-poet), compound adjectives (e.g., up-to-date study), or compound expressions (e.g., Luke-Acts). Use of the automatic hyphenation feature of a standard word processing program is acceptable.

(5) All subheads should be flush left, not centered or indented, with an extra line of spacing above them. Use a consistent system to indicate the various levels of subheads in your ms, such as the following:

***First-level subheads: bold italic*** [or] First-level subheads: Small Caps

**Second-level subheads: bold**(only) ***Second-level subheads: bold italic***

*Third-level sub­heads: italic* (only) **Third-level subheads: bold**(only)

*Fourth-level sub­heads: italic* (only)

(6) Words to appear in the final published article in italics (e.g., titles of books and periodicals, foreign words, etc.) or in small caps (e.g., bce, ce, ms, mss) should appear in that fashion in the ms.

(7) Special material (e.g., photographs, lists, tables, charts, diagrams) may be submitted in sup­plementary electronic files that are separate from the main text file; however, the location of such material should be indicated clearly in the main text (e.g., “insert chart 1 here”). Photo­graphs should be submitted in the form of uncompressed JPG or TIF files. Photographs, charts, diagrams, or tabular material of a complex nature may be submitted in camera-ready form instead of electronically, but only by prior arrangement with the *WTJ* editor.

(8) Use only one space character between words and sentences. Never use a string of space char­acters to make textual elements align in the ms; use tabs instead. If your ms requires tables, use columns or tab settings to align the elements of the tables rather than manual spaces.

(9) Do not use manual or “hard” returns at the end of lines of normal body text. Manual or “hard” returns should be used only at the end of full paragraphs of body text, and after ms elements such as subheads, block quotations, etc.

(10) Quotations of five or more lines in any language should be reproduced in a separate indented para­graph (or paragraphs), without opening and closing quotation marks.

(11) Respect for accuracy in verbatim quotations demands that the spelling, capitalization, punct­u­ation, etc., of the original be reproduced exactly, even if they differ from the style otherwise preferred by *WTJ*. Should a quotation contain a factual or grammatical error, this may be indi­cated by [*sic*] or [?], at the author’s discretion.

***Footnotes***

(1) Footnotes rather than endnotes should be used in all articles submitted to *WTJ*. The footnotes should be numbered sequentially throughout the ms. Do not use complicated formatting, such as font changes, in the footnotes; use the same font for both the body text and the footnotes. The footnotes should be numbered consecutively throughout an article. No period is to be placed after the number at the beginning of the text of the footnote itself.

(2) Insofar as possible, footnote numbers should occur at the end of sentences of the body text. Multiple footnotes within one sentence should be avoided. For example, when several names occur in one sentence and a bibliographical reference is to be given for each, only one footnote should be used (not a separate footnote for each name). This footnote should be placed at the end of the sentence and should include the pertinent reference for each name.

(3) A raised arabic numeral (without punctuation or parentheses) should follow the appropriate word in the text (and its punctuation, if any) to call attention to the footnote.

(4) When a footnote comments on an issue and includes a bibliographical reference within a sentence, the bibliographic reference should be set entirely within parentheses, not commas, and if possible placed at the end of the sentence in the footnote. Example:

23On the other hand, Charles C. Torrey thinks that the name “Cyrus” has been inter­polated in Isa 45:1 (“The Messiah Son of Ephraim,” *JBL* 66 [1947]: 253).

***General Styling and Usage***

(1) Save for the specific instructions given below, the styling directives of *The Chicago Manual of Style*, 15th edition (Chicago & London: University of Chicago Press, 2003) should be followed (hereinafter referred to as *CMS*). Other style manuals can be used, but they should be uses consistently and in a way that coheres with general guidelines given here, including footnote guidelines.

(2) *WTJ* uses the American style of spelling rather than the British style; e.g., “color” rather than “colour.”

(3) Apart from direct quotations from other sources, *WTJ strongly recommends* that authors refrain from using the term “man” generically (including also “men,” “mankind,” “family of man,” “brotherhood of man,” etc.). Instead, *WTJ* recommends the use ofinclusive terms (e.g., “human being,” “human,” “human-kind,” “humanity,” “people,” etc.) to designate individuals and groups. Moreover, trans­lations of texts (whether ancient or modern) should not be more gender-specific than the original texts, and the use of inclusive language for God is encouraged.

(4) The *WTJ* follows the recommendations of *CMS* for all general abbreviations. For abbreviations of the books of the Bible, *WTJ* will accept either the *CMS* style or the style of the *Journal of Biblical Literature* (which is preferred by most biblical scholars) so long as one style is used consistently throughout the ms.

(5) The *WTJ* recommends use of the abbreviations bce (“before the common era”) and ce (“in the common era”), rather than bc “before Christ” and ad (*anno Domini*, “in the year of the Lord”), to designate historical eras, but will follow an author’s preferences in this regard. In either case, the abbreviations should be in small caps with no periods.

(6) In general, *WTJ* follows *CMS* for capitalization of names, titles, and positions. However, contrary to *CMS*, *WTJ* prefers to capitalize all academic titles directly following a person’s name, rather than only those titles that themselves contain a proper name (e.g., named chairs).

(7) The *WTJ* follows *CMS* in the capitalization of the names of ethnic and national groups. Examples:

African Americans [NB: without a hyphen]

American Indian tribes

Asians

the British; a British woman

Chicanos; a Chicano; a Chicana

Europeans

Hispanics; a Hispanic

Italian Americans

Jews; a Jew; Jewish ethnicity

Native Americans

(8) The *WTJ* follows *CMS* in recommending that designations of groups of people based loosely on human skin color should generally be lower-cased unless they are part of a group’s formal name or self-identification, or an author has an otherwise com­pelling reason to capitalize them. Examples:

black people; blacks; a black separatist movement [but: Negro, Negroes]

the Black Power movement; the Black College Fund

brown-skinned people [but: the Washington Redskins]

white people; whites; white supremacist group [but: Caucasian, Caucasians]

the White Panther Party; the White Citizens’ Council

(9) The *WTJ* prefers to follow the usage of *The SBL Handbook of Style for Ancient Near Eastern, Biblical, and Early Christian Studies*, ed. Patrick H. Alexander, et al. (Peabody, MA: Hendrickson Publishers, 1999), pp. 153–64, in the capitalization of biblical and related terms. Note the following recommendations for capitalization of words referring or relating to God or Jesus:

Adonai Jehovah

Allah Jesus and his disciples**\***

the Almighty King

the Babe kingdom of God

Christ Lamb of God

the Christ Child Logos

the Creator Lord

El the Messiah

Father Savior

God Almighty the Son of God

Godhead the Spirit [the Holy Spirit]

God in his mercy**\*** the spirit [the human spirit]

heavenly Father Trinity

Holy Ghost trinitarian

Holy Spirit Yahweh

**\****WTJ* prefers to lowercase personal pronouns referring to God and Jesus, but if an author insists on capitalizing them, we will let it stand. The most important thing is consistency through­out the ms.

(10) Note the following recommendations for capitalization for derivatives of Christ, God, and related terms:

Christendom godliness

the Christ-event godly

Christian God’s omnipotence

Christianity Jesus’ lordship

Christ-like Messiah

christological messianic hope

Christology non-Christian

the fatherhood of God the Trinity; trinitarian

godlike unchristian

(11) The *WTJ* recommends always capping the following or similar expressions when used as a title or as a euphemism for God or Jesus:

the Eternal the Holy One

the First Cause the King of Kings

the Good Shepherd the Lord of Lords

the Most High the Prince of Peace

the Omnipotent the Supreme Being

(12) The *WTJ* recommends the following style of capitalization for names of the Bible, synonyms for the Bible, or versions of the Bible:

the Bible [but: biblical] the King James Version

the Christian scriptures the New Revised Standard Version

Codex Siniaticus Peshitta

God’s Word the scriptures; scriptural [general reference]

the Hebrew scriptures the Septuagint

the Holy Bible the Torah

Holy Scripture [as title] the Vulgate

Holy Writ [sometimes satirical] the Word of God

(13) The *WTJ* recommends the following style of capitalization for parts of the Bible:

Apocrypha Matthean [writings]

the Bible [but: biblical] the miracle of the loaves and fishes

book of Genesis, etc. the Old Testament

the Decalogue the parable of the good Samaritan

the Epistles the parable of the prodigal son

the Epistle to the Hebrews the Pastoral Epistles

Fourth Gospel Paul’s Letters

Golden Rule the Prophets [part of the OT]

the good news the prophet Isaiah

the gospel [of Christ] the Psalms [but: a psalm; the psalmist]

the Gospels [in the NT] the Psalter

the Gospel of John the Pseudepigrapha

Johannine [writings] the Second Gospel

the Last Supper the Sermon on the Mount

the Letter to the Galatians the Shema

the Lord’s Prayer the Ten Commandments

the Lord’s Supper the Wisdom literature

Lukan [writings] the Writings

(14) *WTJ* recommends the following style of capitalization for biblical doctrines or historical events:

the Ascension the Flood

the Atonement the Incarnation

the Creation the Inquisition

the Crucifixion the Protestant Reformation

the Diaspora the resurrected Christ

the Exile the Resurrection

the exiled Israelites the resurrection of Christ

the Exodus the risen Christ

the Fall [of humanity] the Second Coming

(15) The *WTJ* recommends the following style of capitalization for proper names and titles in the Bible:

the Apostle of Love [John] John the Baptist

the apostle Paul the king

the Baptist King Herod

the Beloved Apostle the Pharisees; Pharisaic

the Evangelist Pharaoh [as title: Pharaoh Rameses II]

Gentiles the pharaoh

the good Samaritan the Sadducees

Hebrews scribes

Israelites the Twelve

(16) The *WTJ* recommends the following style of capitalization for other Jewish and Christian terms (note that the word *church* is capitalized only when it is used in the proper name of a denomination or of a specific church building):

the apostles; apostolic church the Kingdom

baptism [general] the kingdom of God

the bishop [but: Bishop Sheen] Pentecost [event]; pentecostal [general];

the Blessed Virgin Pentecostal [movement]

Body of Christ the pope; papal [general]; Pope John Paul II

charismatic [general] postexilic

Charismatic [movement] the primitive church

Christian church [universal] Primitive Baptist Church [denom. name]

Christian Church [denom. name] Protestant Reformation

Christian education a sacrament; the sacraments

the church universal the Sacrament of Baptism

Communion; Holy Communion the Sanhedrin

the congregation seminary [but: Wesley Theological Seminary

the early church the sister [but: Sister Mary Margaret]

evangelical [general] the Social Gospel

Evangelical [movement] Sunday school

Fundamentalism [movement] synagogue

the Golden Rule the Temple [in Jerusalem]

the Great Commandment the Virgin Mary

***The Writings of John and Charles Wesley***

Wherever possible, reference to the writings of John Wesley should be made to *The Bicentennial Edition of the Works of John Wesley* (Nashville: Abingdon Press, 1984—), begun as *The Oxford Edition of the Works of John Wesley* (Oxford: Clarendon Press, 1975–1983). In particular, all references to Wesley’s *Journal* or *Sermons* should now be made to the Bicentennial Edition. If a particular Wesley text is not yet available in a volume of the Bicentennial Edition, other older editions or his writings may be used.

No single system of references or abbreviations will be equally suitable to all situations. Authors are therefore invited to adapt the system of abbreviations suggested below to the requirements of their particular projects, adding other abbreviations as needed and altering the details of publication to reflect the editions of particular works which they are using (e.g., the Hendrickson or Zondervan reprints of *Works* (Jackson) rather than the Baker Book House reprint), so long as consistency is maintained throughout a ms. When such adaptation is necessary, however, authors should observe the following general principles.

***Sermons*** — References should include the sermon number according to the system used in vols. 1–4 of *Works*, the full sermon title (the short title in subsequent references), the internal section number(s), the edition used, and the volume/page number(s). In *Works*, the titles of sermons that first appeared as separate publications are given in italics to distinguish them from sermons that were first published in other works (e.g., in the *Arminian Magazine*). For the purposes of the *WTJ,* however, this distinction should be ignored and the titles of all sermons given in quotation marks. It is helpful though not absolutely necessary to provide the dates of sermons unless the dates are relevant to a particular point or issue under discussion.

***Journal and Diary Entries*** — References should include the date of a journal or diary entry, the internal section number(s) (if applicable) of the entry being cited, the edition used [now normally vols. 18–24 of *Works*, rather than the older Curnock edition], and the volume/page number(s).

***Letters*** — References should include an indication of the direction of the letters with the names of the corres­pondents (e.g., “Letter from John Wesley to Alexander Knox” or “Letter from Charles Wesley to John Wesley”), the date of the letter, the internal section number(s) (if applicable) of the letter being cited, the edition used, and the volume/page number(s).

***Other Prose Works*** — References should include the full title of the work being cited (use the short title in sub­sequent references), the internal section number(s) (if applicable), the edition used, and the volume/page number(s). Titles of shorter works (e.g., “The Principles of a Methodist”) should normally be given in quota­tion marks; titles of longer works (e.g., *A Plain Account of Christian Perfection*) should be given in italics. Dates are usually unnecessary. Citations of the *Explanatory Notes Upon the Old Testament* and the *Explanatory Notes Upon the New Testament* should be made by biblical book, chapter, and verse, since most editions of these works are not paginated.

***Hymns and Other Verse*** — References should include the title or first line of the hymn or poem if its identity is not made clear in the main text, the hymn or poem number (if applicable), the line or verse numbers of the section cited, the title of the work and/or the edition used, and the volume/page number(s). Hymns included in the 1780 *Collection of Hymns for the Use of the People Called Methodists* should be cited from the edition in *Works*, Vol. 7. Other hymns should be cited by reference to *The Poetical Works of John and Charles Wesley*, ed. George Osborn, 13 vols. (London: Wesleyan-Methodist Conference, 1868–72), or to *The Unpub­­lished Poetry of Charles Wesley*, ed. S T Kimbrough Jr. and Oliver A. Beckerlegge, 3 vols. (Nashville: Kingswood Books, 1988–92), or (preferably) to the original printed versions, most of which have now been made available on the website of the Duke Center for Studies in the Wesleyan Tradition:

[www.divinity.duke.edu/wesleyan/texts/index.html](http://www.divinity.duke.edu/wesleyan/texts/index.html).

***Dates*** — The *WTJ* prefers to use the day-month-year form of dates (e.g., 24 May 1738) for scholarly references but the older form of month-day-year, with the year set off by commas (e.g., May 24, 1738), is acceptable. In either case the name of the month should be given in full, rather than abbreviated, and the usage must be consistent throughout the ms. Indicate “old style” dates, where relevant, with the slash (e.g., 1711/12).

***Recommended Abbreviations*** — Since each article in *WTJ* constitutes a separate, complete publication, full and com­plete bibliographic information should be given at the first citation of any work used, with short titles or abbreviations used in subsequent references. The following is a list of abbreviations that *WTJ* recom­mendsfor subsequent references to the indicated standard works.

*AM* [*MM*, *WMW*] *The Arminian Magazine* (1778–97), continued as *The Methodist Magazine* (1798–1821) and subsequently as *The Wesleyan Methodist Magazine* (1822–1913).

*Appeals* John Wesley, *The Appeals to Men of Reason and Religion, and Certain Related Open Letters*, ed. Gerald R. Cragg; Vol. 7 in *The Works of John Wesley* (Nashville: Abingdon Press, 1989).

*Chr. Library* John Wesley, *A Christian Library: Consisting of Extracts from, and Abridg­ements of, the Choicest Pieces of Practical Divinity which have been Published in the English Tongue*, 50 vols. (Bristol: F. Farley, 1749–55); reprinted in 30 vols. (London: T. Cordeux, 1819–27).

*Hymns* John and Charles Wesley, *A Collection of Hymns for the Use of the People Called Methodists*, ed. Franz Hildebrandt and Oliver A. Beckerlegge; Vol. 7 in *The Works of John Wesley* (Nashville: Abing­don Press, 1989).

*Journal CW*  Charles Wesley, *The Journal of the Rev. Charles Wesley, M.A.*, ed. Thomas Jackson, 2 vols. (London: Wesleyan-Methodist Book Room, 1849; reprinted Grand Rapids: Baker Book House, 1980).

*Journal &Diaries* John Wesley, *Journal and Diaries*, ed. W. Reginald Ward and Richard P.

Heitzenrater, 7 vols.; Vols. 18–24 in *The Works of John Wesley*

(Nashville: Abingdon Press, 1988–2006).

*Journal* (Curnock) *The Journal of the Rev. John Wesley, A.M.*, ed. Nehemiah Curnock, 8 vols. (London: Epworth Press, 1909–16). [NB: Should now generally be used only for specific references to Curnock’s editorial notes.]

*Letters* John Wesley, *Letters*, ed. Frank Baker. 7 vols.; Vols. 25–31 in *The Works of John Wesley* (Oxford: Clarendon Press, 1980—).

*Letters* (Telford) John Wesley, *The Letters of the Rev. John Wesley, A.M.*, ed. John Telford, 8 vols. (London: Epworth Press, 1931). [NB: Use only for letters dated after 1755 that are not yet available in *Letters*.]

*Letters CW*  *Charles Wesley as Revealed by His Letters*, ed. Frank Baker (London: Epworth Press, 1948).

*Minutes* *Minutes of the Methodist Conferences, from the First, held in London, by the Late Rev. John Wesley, in the Year 1744*, Vol. 1 (London: John Mason, 1862).

*MS Journal CW* Charles Wesley, *The Manuscript Journal of the Rev. Charles Wesley, M.A.*, ed. S T Kim­brough, Jr. and Kenneth G. C. Newport, 2 vols. (Nashville: Kingswood Books, 2007).

*NT Notes*  John Wesley, *Explanatory Notes Upon the New Testament*, 3rd corrected edition (Bristol: Graham and Pine, 1760–62; many later reprints).

*OT Notes* John Wesley, *Explanatory Notes Upon the Old Testament*, 3 vols. (Bristol: W. Pine, 1765; reprinted Salem, OH: Schmul, 1975).

*Poet. Works*  *The Poetical Works of John and Charles Wesley*, ed. George Osborn, 13 vols. (London: Wesleyan-Methodist Conference, 1868–72).

*Unpub. Poetry*  *The Unpublished Poetry of Charles Wesley*, ed. S T Kimbrough Jr. and Oliver A. Beckerlegge, 3 vols. (Nashville: Kingswood Books, 1988–92).

*Rep. Verse*  *Representative Verse of Charles Wesley*, ed. Frank Baker (Nashville: Abingdon Press, 1962).

*Sermons* John Wesley, *Sermons*, ed. Albert C. Outler, 4 vols.; Vols. 1–4 in *The Works of John Wesley* (Nashville: Abingdon Press, 1984–87).

*Sermons CW* *Charles Wesley̓s Earliest Evangelical Sermons: Six Short-hand Manuscript Sermons now for the first time Transcribed from the Original*, ed. Thomas R. Albin and Oliver A. Beckerlegge (occasional publication of the Wesley Historical Society, 1987).

*Societies* John Wesley, *The Methodist Societies: History, Nature, and Design*, ed. Rupert E. Davies; Vol. 9 in *The Works of John Wesley* (Nashville: Abing­don Press, 1989).

*Survey*  John Wesley, *A Survey of the Wisdom of God in the Creation: Or, A Compendium of Natural Philosophy*, 4th rev. ed., 5 vols. (London: J. Para­more, 1784).

*Works* John Wesley, *The Works of John Wesley* (begun as “The Oxford Edition of the Works of John Wesley” [Oxford: Clarendon Press, 1975–1983]; continued as “The Bicentennial Edition of the Works of John Wesley” [Nashville: Abingdon Press, 1984—];16 of 35 vols. published to date).

*Works* (Jackson) John Wesley, *The Works of the Rev. John Wesley, M.A.*, ed. Thomas Jackson, 3rd ed., 14 vols. (London: Wesleyan Methodist Book Room, 1872; reprinted Grand Rapids: Baker Book House, 1979).

*Works* (Pine) John Wesley, *The Works of the Rev. John Wesley, M.A.*, 32 vols. (Bristol: W. Pine, 1771–74).

***Abbreviations for Other Methodist-Related Publications***

*ACJ*/church/name/year Annual Conference Journal/Minutes/Proceedings/Register for Conference named; e.g., *ACJ*/UMC/Dakotas/1998.

Asbury/Coke *Discipline The Doctrines and Discipline of the Methodist Episcopal Church in America, with Explanatory Notes by Thomas Coke and Francis Asbury* (Phil­a­delphia: Henry Tuckniss, 1798; reprint: ­Rutland, VT: Academy Books, 1979).

Bangs, *History* Nathan Bangs, *A History of the Methodist Episcopal Church*, 12th ed., 4 vols. (New York: Carlton & Porter, 1860).

Baker, *Discipline* Osmon C. Baker, *A Guide-Book in the Administration of the Discipline of The Methodist Episcopal Church* (New York: Carlton & Porter, 1855)

Behney/Eller, *History* J. Bruce Behney & Paul H. Eller, *The History of the Evangelical United Brethren Church*, ed. Kenneth W. Krueger (Nashville: Abing­don, 1979).

Bradley, *AMEZ History* David H. Bradley, *A History of the A.M.E. Zion Church*, 2 vols. (Nashville: A.M.E. Zion Publishing House, 1956–60).

Buckley, *History* James M. Buckley, *Constitutional and Parliamentary History of the Methodist Episcopal Church* (New York: The Methodist Book Concern, 1912).

*Catechism*/church Official catechisms for denomination named, with their year of first publication; e.g. *Catechism*/WMC (Gbr) 1817

Curts, *General Conferences*  *The General Conferences of the Methodist Episcopal Church From 1792–1896*, edited by Lewis Curts (Cincinnati: Curts & Jennings, 1900).

Davies/Rupp, *History* Rupert Davies & Gordon Rupp, eds. *A History of the Methodist Church in Great Britain*, 4 vols. (London: Epworth Press, 1975–87).

*DCA*/church *Daily Christian Advocate* for denomination named (publishes daily proceedings for General Conferences).

*Discipline*/church The book of discipline (slightly varying names) for denomination named, with year specified; e.g., *Discipline*/UMC 1996

Emory, *Discipline* Robert Emory, *History of the Discipline of the Methodist Episcopal Church*, rev. W. P. Strickland (New York: Carlton & Porter [1857]).

*EWM*  *The Encyclopedia of World Methodism*, edited by Nolan B. Harmon, et al.; sponsored by the World Methodist Council and the Commission on Archives and History, UMC; 2 vols. (Nashville: The United Methodist Publishing House, 1974).

Gregg, *AME History* Howard D. Gregg, *History of the African Methodist Episcopal Church: The Black Church in Action* (Nashville: A.M.E. Church Sunday School Union, 1980).

*HAM*  *The History of American Methodism*, ed. Emory S. Bucke, 3 vols. (New York & Nashville: Abingdon, 1964).

Harmon, *Ritual* Nolan B. Harmon, *The Rite and Ritual of Episcopal Methodism* (Nashville: Publishing House of the M. E. Church, South, 1926)

*Hymnal*/church Official hymnals for denomination named, with their year of first publication; e.g., *Hymnal*/AME 1984.

*JLFA*  *The Journal and Letters of Francis Asbury*, ed. Elmer T. Clark, 3 vols. (London: Epworth, and Nashville: Abingdon, 1958).

*JGC/MEC* Refers to the *Journal of the General Conference of the Methodist Episcopal Church* for the year indicated. Includes citations from *Journals of the General Conference of the Methodist Episcopal Church, 1796–1856*, 3 vols. (New York: Carlton & Phillips, 1856). Vol. 1, 1796-1836; Vol. 2, 1840-1844; Vol. 3, 1848-1856.

*JGC/MECS* Refers to the *Journal of the General Conference of the Methodist Episcopal Church, South* for the year indicated. Includes citations from *Journals of the General Conference of the Methodist Episcopal Church, South, held 1846 and 1850* (Richmond: Published by John Early for the Methodist Episcopal Church, South).

*JGC/MP*C Refers to the *Journal of the ... General Conference of the Methodist Protestant Church* for the year indicated.

Lakey, *CME History* Othal L. Lakey, *The History of the C.M.E. Church*, revised ed. (Memphis, TN: The C.M.E. Publishing House, 1996).

Lee, *Short History* Jesse Lee, *A Short History of the Methodists* (Baltimore, 1810; Rutland, VT: Academy Books, 1974).

McTyeire, *History* Holland N. McTyeire, *A History of Methodism* (Nashville: Publishing House of the Methodist Episcopal Church, South, 1904)

Mathews, *Slavery* Donald G. Mathews, *Slavery and Methodism* (Princeton: Princeton University Press, 1965).

McTyeire, *Discipline* Holland N. McTyeire, *A Manual of the Discipline of The Methodist Episcopal Church, South* (Nashville: Publishing House of The Methodist Episcopal Church, South, 1871)

Merrill, *Discipline* S. M. Merrill, *A Digest of Methodist Law; Or, Helps in the Administration of the Discipline of The Methodist Episcopal Church*, ed. R. J. Cooke (Cincinnati: Jennings & Graham, and New York: Eaton & Mains, 1908)

*Minutes* (British)  *Minutes of the Methodist Conferences, from the First, held in London, by the Late Rev. John Wesley, A.M., in the Year 1744* (London: Thomas Cordeaux, Agent, 1791–1836; London: John Mason, 1862).

*Minutes*/church/year Annual or General Minutes however titled and aggregated. Reference for the early years of the MEC is to *Minutes of the Annual Conferences of the Methodist Episcopal Church for the Years 1773-1828* (New York: T. Mason and G. Lane, 1840) unless alternative edition indicated. E.g. reference for 1784 in *Minutes of the Methodist Conferences, Annually Held in America; From 1773 to 1813, Inclusive* (New York: Published by Daniel Hitt & Thomas Ware for the Methodist Connexion in The United States, 1813) as *Minutes*/MEC/1784 (1813), p.

*Minutes MEC* (1784)  *Minutes of Several Conversations between the Rev. Thomas Coke, LL.D., The Rev. Francis Asbury and others, At a Conference, Begun in Baltimore, in the State of Maryland, on Monday, the 27th of December, in the Year 1784. Composing a Form of Discipline for the Ministers, Preachers and Other Members of the Methodist Episcopal Church in America* (Philadelphia: Charles Cist, 1785)

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Walls, *AMEZ* William J. Walls, *The African Methodist Episcopal Zion Church* (Charlotte, NC: A.M.E. Zion Publishing House, 1974).

*W&PCM* Richard P. Heitzenrater, *Wesley and the People Called Methodists* (Nashville: Abingdon Press, 1995).

*Yearbook*/church Yearbook for denomination named, with year specified; e.g., *Year­book*/ AMEZC 1996.

*Writings SW*  *Susanna Wesley: The Complete Writings*, edited by Charles Wallace Jr. (New York: Oxford University Press, 1997).

***Abbreviations for Denominations:***

AMEC The African Methodist Episcopal Church (1816—)

AMEZC The African Methodist Episcopal Church Zion (1821—)

CMEC The Christian Methodist Episcopal Church (after 1954; originally the Colored Methodist Episcopal Church, 1870–1954)

CN The Church of the Nazarene (1907—)

EA The Evangelical Association/Church (1807/1816–1922)

EC The Evangelical Church (1922–1946)

EUBC The Evangelical United Brethren Church (1946–1968)

FMC The Free Methodist Church (1860—)

MC The Methodist Church (in the US, 1939–1968)

MC [UK] The Methodist Church (in the UK, 1932–)

MCA Methodist Church in Australasia (1902–1977)

MCC The Methodist Church, Canada (1874–1925)

MCCA Methodist Church of the Caribbean and the Americas (1967—)

MCI Methodist Church in Ireland (1878– )

MCNZ The Methodist Church of New Zealand/Te Haahi Weteriana o

Aotearoa (1913—)

MEC The Methodist Episcopal Church (1784–1939)

MECC Methodist Episcopal Church of Canada (1834–1884)

MECS The Methodist Episcopal Church, South (1844–1939)

MNC Methodist New Connexion (in the UK, 1797–1907)

MPC The Methodist Protestant Church (1830–1939)

PHC The Pilgrim Holiness Church (1922–1968)

PM Primitive Methodism/Primitive Methodist(s) (primarily in the UK after

1811, but also in Canada, Australia, New Zealand, and elsewhere)

PMC Primitive Methodist Church (in the UK after 1902; originally Primitive

Methodist Connexion, 1811)

PMCUSA Primitive Methodist Church in the USA (after 1889)

SA The Salvation Army (1865–)

UAMEC Union American Methodist Episcopal Church (after 1865; originally part of the Union Church of Africans, 1813–1865)

UBC The United Brethren Church, or Church of the United Brethren

(1800–1946)

UEC The United Evangelical Church (1891–1922)

UMC The United Methodist Church, USA (1968–)

UMC [UK] United Methodist Church (in the UK, 1907–1932)

UMFC United Methodist Free Churches (in the UK, 1857–1907)

WC The Wesleyan Church (1968–)

WM Wesleyan Methodism/Wesleyan Methodist(s) (primarily in the UK,

1797–1891 but also in Canada, Australia, New Zealand, and

elsewhere)

WMC Wesleyan Methodist Church (in the US, 1947–1968; originally the

Wesleyan Methodi­st Connection, 1843–1947)

WMC [UK] Wesleyan Methodist Church (in the UK, 1891–1932)

WMCC Wesleyan Methodist Church of Canada (1833-1874)

***Abbreviations for Denominational Periodical and Journals***

*AM* *The Arminian Magazine* (Wesley and WMC [UK], 1778–97)

*AM* (BC) *The Arminian Magazine* (Arminian Bible Christians, 1822–)

*AM* (P)  *The Arminian Magazine* (Philadelphia, 1789–90)

*AMECR*  *A.M.E. Church Review*

*AMEZQR*  *A.M.E. Zion Quarterly Review*

*CA*  *Christian Advocate,* New York (MEC)

*CAp*  *Christliche Apologete* (MEC)

*CBot*  *Christliche Botschäfter* (EA)

*CCA*  *Central Christian Advocate*. (MEC, African American edition)

*ChQ*  *Church Quarterly* (WMC [UK])

*CI* *Christian Index* (CMEC)

*CR*  *Christian Recorder* (AMEC)

*EpRe* *The Epworth Review* (MC [UK])

*Ev*  *The Evangelical* (EA)

*EM*  *Evangelical Messenger* (EA)

*Herald*  *Herald of Holiness* / *Herald* (CN)

*L&L* *Light and Life* (FMC)

*LQHR* *London Quarterly and Holburn Review* (WMC [UK], MC [UK])

*MPR* Refers to quarterly journal of MPC under its fluctuating names (*Methodist Recorder*, *Methodist Protestant*, *Methodist Protestant-Recorder*)

*MQR*  Refers to quarterly theological journal of the MEC under its fluctuating names (*Methodist Magazine, Methodist Review, Methodist Quarterly Review*)

*MQRS* Refers to *Methodist Quarterly Review* of the MECS

*MR*  *Methodist Recorder* (MC [UK])

*NCA* *Nashville Christian Advocate* (MECS)

*NWCA*  *Northwestern Christian Advocate* (MEC)

*QR* *Quarterly Review* (UMC)

*RelLife Religion in Life* (MC, UMC)

*RT*  *Religious Telescope* (UBC)

*SZ*  *Star of Zion* (AMEZ)

*UBQR* *United Brethren Quarterly Review* (UBC)

*WA*  *Wesleyan Advocate* (WC)

*WCA* *Western Christian Advocate* (MEC)

*WMM* Refers to quarterly theological journal of WMC [UK] under title *The Methodist Magazine* (1798–1821) and *The Wesleyan Methodist Magazine* (1822–1913).

*ZH* *Zion’s Herald* (MEC)

***Abbreviations for Scholarly Journals***

*AsbSem* *The Asbury Seminarian*

*AsbTJ* *The Asbury Theological Journal*

*BJRL* *Bulletin of the John Rylands Library*

*DGW* *The Drew Gateway*

*DDSB* *The Duke Divinity School Bulletin*

*DDSR* *The Duke Divinity School Review*

*EvJo* *Evangelical Journal*

*MethH*  *Methodist History*

*PCWS* *Proceedings of the Charles Wesley Society*

*PSTJ* *The Perkins School of Theology Journal*

*PWHS*  *Proceedings of the Wesley Historical Society*

*TFor* *Teologisk Forum*

*WQR* *Wesleyan Quarterly Review*

*WTJ* *Wesleyan Theological Journal*

***Other Wesleyan and Methodist Literature***

For further guidance in Wesleyan and Methodist literature, see *United Methodist Studies: Basic Biblio­graphies*, 5th ed., compiled and edited by Christopher J. Anderson and Kenneth E. Rowe (Nashville: General Board of Higher Education and Ministry, UMC, 2009), which can be found online here:

<http://www.drew.edu/uploadedFiles/depts/Library/methodist/resources/UM_Biblio_5th_ed.pdf>

***Other Bibliographical References, Notes, and Citations***

(1) All bibliographic references, notes, and citations should follow the recommendations of *CMS* except as otherwise noted in this document. Full and complete bibliographic information should be given at the first citation of any work used, with short titles or abbreviations used in subsequent references.

(2) When a volume number and page numbers come together in a citation, the abbreviations vol. and p. (pp.) are omitted and a colon separates the numbers, although vol. is used when the volume number stands alone in a citation. A comma *should not* be used after an abbreviation (or short title) when it is directly followed by a volume number and page number(s). A comma *should* be used when only page numbers follow an abbreviation (or short title). Examples:

Sermon 127, “On the Wedding Garment,” *Works* 4:139–48.

Luke L. Tyerman, *The Life and Times of the Rev. John Wesley, M.A.*, 3 vols. (London: Hodder & Stoughton, 1870), 3:17–39.

Tyerman, *The Life and Times of John Wesley* 3:17–39.

Southey, *The Life of Wesley*, vol. 2.

Heitzenrater, *Wesley and the People Called Methodists*, 106–24.

(3) In the citation of journal articles, a space should be used after the colon following the date. Examples:

Frank Baker, “John Wesley and Practical Divinity,” *Wesleyan Theological Journal* 22/1 (1987): 7–15,

Ted A. Campbell, “Christian Tradition, John Wesley, and Evangel­icalism,” *Anglican Theological Review* 74/1 (Winter 1992): 54–76.

(4) Use v. (vv.), and p. (pp.) only when they are needed to avoid ambiguity. Use “line(s)” instead of *l.* (*ll.*) to avoid typo­graphic confusion. Examples:

*Rep. Verse*, #139, vv. 5–12, p. 193.

“Hymns on the Trinity,” #109, lines 1–12, *Poet. Works* 7:280.

(5) The use of f. (ff.), as in the first example below, is discouraged; the use of inclusive page numbers, as in the second example below, is generally preferable:

Maddox, *Responsible Grace*, 182 ff.

Maddox, *Responsible Grace*, 182–99.

(6) The proper form for inclusive page numbers is illustrated by the following sequences: 3–17, 33–36, 100–103, 104–7, 109–12, 124–28, 192–229, 200–207, 209–36, 312–27.

(7) Any use of n. (nn.) in a citation should be pre­ceded by the page on which the note appears, and there should be a space after the period of the abbre­via­tion. Examples:

Rack, *Reasonable Enthusiast*, 145–57, 581 n. 51 [an endnote].

Tyerman, *The Life and Times of John Wesley* 3:129 nn. 23 and 24 [footnotes].

(8) The *WTJ* generally discourages use of “scholarly” Latin terms or abbreviations such as q.v., s.l., et seq., supra, infra, passim, and the like; when used, they should be in roman type, not in italics. In par­ticular, avoid the use of­ op. cit. and loc. cit.; instead, use the abbreviation or short title of the work cited with the volume/page numbers. Do not use idem; instead, repeat the author’s last name, using initials or first name if necessary (e.g., to dis­tinguish two authors named Smith), with the short title.

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The *WTJ* recommends that authors use the New Revised Standard Version (NRSV) of the Bible unless there is particular reason to use another version. Whenever another version is used, the use should be clearly indicated at each quotation by the standard abbreviations:

GNB *The Good News Bible: Today’s English Version* [NB: not TEV]

JB *The Jerusalem Bible*

KJV The King James Version of the Bible [NB: not italicized]

NASB *The New American Standard Bible*

NEB *The New English Bible*

NIV *The Holy Bible: New International Version*

NJB  *The New Jerusalem Bible*

NRSV The New Revised Standard Version of the Bible [NB: not italicized]

REB *The Revised English Bible*

RSV The Revised Standard Version of the Bible [NB: not italicized]

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(2) In certain circumstances authors may judge it necessary to reproduce Hebrew, Aramaic, or Greek words or phrases in the original characters. In such cases the unpointed consonantal text of Hebrew or Aramaic should normally be used. Greek words or phrases may be reproduced without accents or breathing marks if this does not affect their meaning in the context of the article.

(3) To ensure proper font conversion from an author’s text files to our typesetting system, *WTJ* very strongly encourages authors to use the biblical fonts which are available for free download from the Society of Biblical Literature at <http://www.sbl-site.org/educational/biblicalfonts.aspx>.

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See *The SBL Handbook of Style*, §§8.1, 8.2, 8.3 for recommended forms of citation and abbreviation of texts from the ancient world.

***Other Abbreviations and References***

See *CMS*, pp. 557–92, supplemented by *The SBL Handbook of Style*, §8.4, for recommended forms of abbreviation of commonly used periodicals, reference works, and serials not mentioned in this document. Titles not found in the lists in these works should be written out in full.

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***Recommended Reference Works***

Patrick H. Alexander, et al., eds., *The SBL Handbook of Style for Ancient Near Eastern, Biblical, and Early Christian Studies* (Peabody, MA: Hendrickson, 1999).

Sheridan Baker, *The Practical Stylist, with Readings and Handbook*, 8th edition (New York: Longman, 1998).

Theodore M. Bernstein, *Miss Thistlebottom's Hobgoblins: The Careful Writer's Guide to the Taboos, Bugbears, and Outmoded Rules of English Usage*, rev. ed. (New York: Centro Books, 2006).

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William Zinsser, *On Writing Well, 30th Anniversary Edition: The Classic Guide to Writing Non­fiction*, (New York: HarperCollins, 2006).

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